



## HEALTH DEPARTMENT

9 School St. - Amesbury, MA 01913  
Tel. 978.388.8134 / Fax 978.388.7874  
[www.amesburyma.gov](http://www.amesburyma.gov)

John W. Morris, Health Director

Donna Lickteig, Adm. Asst.

### **MINOR FOOD ESTABLISHMENT RENOVATION** **PLAN REVIEW APPLICATION**

30 Day Review Period & 30 day review period for each revision requested

Fee Due w/Application: \$50.00

Minor renovations are considered simply cosmetic changes or improvements which do not require building permits.

#### **ESTABLISHMENT INFORMATION**

1. Name of Owner/Applicant: \_\_\_\_\_
2. Address of Owner/Applicant: \_\_\_\_\_
3. Tel.: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_
4. Establishment Name: \_\_\_\_\_ Address: \_\_\_\_\_

#### **DOCUMENTATION REQUIRED WITH THIS APPLICATION**

Please provide a floor plan with a narrative of proposed work / changes.

This statement must be read, signed and acknowledged.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Received by Health Department**

Approved: \_\_\_\_\_  
John W. Morris, Director Date

#### **ADM. ASST. HOURS:**

Mon. thru Wed.: 8:00 am – 4:00 pm  
Thursday: 8:00 am – 7:00 pm  
Friday: 8:00 am – 12 Noon

#### **DIRECTOR IN-OFFICE HOURS:**

Mon. & Wed.: 8:00 am – 10:30 am  
Thursday: 4:00 pm – 7:00 pm  
Friday: 8:00 am – 10:30 am  
**OTHER HOURS BY APPT.**

**CLOSED DAILY FROM 12:00 pm – 1:00 pm**